

KERIKERI PRIMARY SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022



KERIKERI PRIMARY SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

School Directory

Ministry Number: 1034

Principal: Sarah Brown

School Address: 39 Hone Heke Road, Kerikeri

School Postal Address: P O Box 773, Kerikeri

School Phone: (09) 407-8414

School Email: admin@kkps.school.nz

Members of the Board

| Name | Position | How Position Gained | Term Expired/ Expires |
|---------------------|-----------------------|---------------------|--------------------------|
| Daniel Simmonds | Presiding Member | Elected | Sep-25 |
| Sarah Brown | Principal | ex Officio | |
| Pam Brunton | Parent Representative | Re-Elected | Sep-25 |
| Amy Slack | Parent Representative | Re-Elected | Sep-25 |
| Chloe Davenport | Parent Representative | Re-Elected | Sep-25 |
| Dave Te Iri | Parent Representative | Elected | Sep-25 |
| Joanne vanderLinden | Staff Representative | Re-Elected | Sep-25 |
| Fintan McGlinchey | Presiding Member | Elected | Sep-22 |
| Trudy Hau | Parent Representative | Elected | Sep-22 |

Accountant / Service Provider:



Auditor:

PKF Francis Aickin Ltd

KERIKERI PRIMARY SCHOOL

Annual Report - For the year ended 31 December 2022

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Kerikeri Primary School

Statement of Responsibility

For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the school.

The School's 2022 financial statements are authorised for issue by the Board.

DANIEL SIMMONDS

Full Name of Presiding Member



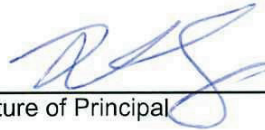
Signature of Presiding Member

10/8/2023

Date:

SARAH BROWN

Full Name of Principal



Signature of Principal

10.8.23

Date:

Kerikeri Primary School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2022

| | Notes | 2022 Actual \$ | 2022 Budget (Unaudited) \$ | 2021 Actual \$ |
|---|-------|----------------------|-------------------------------------|----------------------|
| Revenue | | | | |
| Government Grants | 2 | 4,448,683 | 4,482,878 | 4,171,986 |
| Locally Raised Funds | 3 | 125,841 | 76,618 | 111,869 |
| Interest Income | | 4,511 | 800 | 594 |
| Total Revenue | | 4,579,035 | 4,560,296 | 4,284,449 |
| Expenses | | | | |
| Locally Raised Funds | 3 | 11,906 | 33,500 | 26,935 |
| Learning Resources | 4 | 3,003,972 | 3,312,841 | 2,883,272 |
| Administration | 5 | 284,393 | 51,150 | 248,081 |
| Finance | | 2,655 | 2,000 | 2,326 |
| Property | 6 | 1,133,940 | 1,315,155 | 1,068,858 |
| Loss on Disposal of Property, Plant and Equipment | | 1,257 | - | 344 |
| | | 4,438,123 | 4,714,646 | 4,229,816 |
| Net Surplus / (Deficit) for the year | | 140,912 | (154,350) | 54,633 |
| Other Comprehensive Revenue and Expense | | - | - | - |
| Total Comprehensive Revenue and Expense for the Year | | 140,912 | (154,350) | 54,633 |

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Kerikeri Primary School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2022

| | Notes | 2022 Actual \$ | 2022 Budget (Unaudited) \$ | 2021 Actual \$ |
|--|-------|----------------------|-------------------------------------|----------------------|
| Equity at 1 January | | 1,514,571 | 1,514,571 | 1,450,750 |
| Total comprehensive revenue and expense for the year | | 140,912 | (154,350) | 54,633 |
| Contributions from the Ministry of Education | | | | |
| Contribution - Furniture and Equipment Grant | | - | - | 9,188 |
| Equity at 31 December | | 1,655,483 | 1,360,221 | 1,514,571 |

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Kerikeri Primary School

Statement of Financial Position

As at 31 December 2022

| | Notes | 2022 Actual \$ | 2022 Budget (Unaudited) \$ | 2021 Actual \$ |
|---|-------|-------------------------|-------------------------------------|-------------------------|
| Current Assets | | | | |
| Cash and Cash Equivalents | 7 | 659,110 | 346,060 | 709,195 |
| Accounts Receivable | 8 | 275,342 | 226,335 | 226,335 |
| GST Receivable | | 2,567 | 33,151 | 33,151 |
| Prepayments | | 15,239 | 36,208 | 36,208 |
| Funds Receivable for Capital Works Projects | 15 | - | - | 5,100 |
| | | <u>952,258</u> | <u>641,754</u> | <u>1,009,989</u> |
| Current Liabilities | | | | |
| Accounts Payable | 10 | 237,398 | 279,918 | 279,918 |
| Revenue Received in Advance | 11 | 55,935 | 57,743 | 57,743 |
| Painting Contract Liability | 13 | 24,355 | - | 32,258 |
| Finance Lease Liability | 14 | 13,712 | 7,100 | 13,643 |
| Funds held for Capital Works Projects | 15 | 13,016 | - | 103,618 |
| | | <u>344,416</u> | <u>344,761</u> | <u>487,180</u> |
| Working Capital Surplus/(Deficit) | | 607,842 | 296,993 | 522,809 |
| Non-current Assets | | | | |
| Property, Plant and Equipment | 9 | 1,220,524 | 1,201,788 | 1,136,642 |
| | | <u>1,220,524</u> | <u>1,201,788</u> | <u>1,136,642</u> |
| Non-current Liabilities | | | | |
| Provision for Cyclical Maintenance | 12 | 147,086 | 115,929 | 115,929 |
| Painting Contract Liability | 13 | - | 8,548 | 8,548 |
| Finance Lease Liability | 14 | 25,797 | 14,083 | 20,403 |
| | | <u>172,883</u> | <u>138,560</u> | <u>144,880</u> |
| Net Assets | | <u><u>1,655,483</u></u> | <u><u>1,360,221</u></u> | <u><u>1,514,571</u></u> |
| Equity | | <u><u>1,655,483</u></u> | <u><u>1,360,221</u></u> | <u><u>1,514,571</u></u> |

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



 Signature of Presiding Member



 Signature of Principal

10/8/2023

 Date:

10.8.23

 Date:



Kerikeri Primary School

Statement of Cash Flows

For the year ended 31 December 2022

| | Note | 2022 Actual \$ | 2022 Budget (Unaudited) \$ | 2021 Actual \$ |
|--|------|----------------------|-------------------------------------|----------------------|
| Cash flows from Operating Activities | | | | |
| Government Grants | | 1,504,510 | 1,299,341 | 1,094,924 |
| Locally Raised Funds | | 8,878 | 76,085 | 111,336 |
| Goods and Services Tax (net) | | 30,584 | 12,343 | 12,343 |
| Payments to Employees | | (728,224) | (535,566) | (555,795) |
| Payments to Suppliers | | (534,406) | (688,686) | (555,252) |
| Interest Paid | | (2,655) | (2,000) | (2,326) |
| Interest Received | | 4,511 | 800 | 594 |
| Net cash from/(to) Operating Activities | | 283,198 | 162,317 | 105,824 |
| Cash flows from Investing Activities | | | | |
| Proceeds from Sale of Property Plant & Equipment (and Intangibles) | | - | - | 7,540 |
| Purchase of Property Plant & Equipment (and Intangibles) | | (215,727) | (359,516) | (126,598) |
| Net cash from/(to) Investing Activities | | (215,727) | (359,516) | (119,058) |
| Cash flows from Financing Activities | | | | |
| Furniture and Equipment Grant | | - | - | 9,188 |
| Finance Lease Payments | | (15,603) | (13,643) | (20,109) |
| Painting contract payments | | (16,451) | (16,452) | (16,452) |
| Funds Administered on Behalf of Third Parties | | (85,502) | - | 86,920 |
| Net cash from/(to) Financing Activities | | (117,556) | (30,095) | 59,547 |
| Net increase/(decrease) in cash and cash equivalents | | (50,085) | (227,294) | 46,313 |
| Cash and cash equivalents at the beginning of the year | 7 | 709,195 | 573,354 | 662,882 |
| Cash and cash equivalents at the end of the year | 7 | 659,110 | 346,060 | 709,195 |

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Kerikeri Primary School

Notes to the Financial Statements

For the year ended 31 December 2022

1. Statement of Accounting Policies

a) Reporting Entity

Kerikeri Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expense threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 12.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 9.



Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 13. Future operating lease commitments are disclosed in note 20b.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

| | |
|---|-------------------------|
| Building improvements to Crown Owned Assets | 10–75 years |
| Furniture and equipment | 5–15 years |
| Information and communication technology | 3–5 years |
| Motor vehicles | 5 years |
| Textbooks | 3 years |
| Plant & Equipment | 2-10 years |
| Playground/Sports Equipment | 17-40 years |
| Leased assets held under a Finance Lease | Term of Lease |
| Library resources | 12.5% Diminishing value |

i) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

j) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

k) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

l) Revenue Received in Advance

Revenue received in advance relates to fees received from grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

m) Funds held for Capital works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

n) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Revenue and Expense. In instances where the school is determined to be the principal for providing the service related to the Shared Funds (such as the RTL programme), all income and expenditure related to the provision of the service is recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

o) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The school carries out painting maintenance of the whole school over a 7 to 10 year period, the economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

p) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

q) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

r) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

s) Services received in-kind"

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

| | 2022 Actual \$ | 2022 Budget (Unaudited) \$ | 2021 Actual \$ |
|---|----------------------|-------------------------------------|----------------------|
| Government Grants - Ministry of Education | 1,441,654 | 1,066,293 | 1,121,801 |
| Teachers' Salaries Grants | 2,201,653 | 2,699,400 | 2,330,746 |
| Use of Land and Buildings Grants | 805,376 | 717,185 | 717,185 |
| Other Government Grants | - | - | 2,254 |
| | 4,448,683 | 4,482,878 | 4,171,986 |

The school has opted in to the donations scheme for this year. Total amount received was \$74,850.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

| | 2022 Actual \$ | 2022 Budget (Unaudited) \$ | 2021 Actual \$ |
|---|----------------------|-------------------------------------|----------------------|
| Revenue | | | |
| Donations & Bequests | 38,382 | 5,000 | 82,000 |
| Fundraising & Community Grants | 11,123 | 4,000 | 4,861 |
| Other Revenue | 2,261 | - | 9,538 |
| Fees for Extra Curricular Activities | 74,075 | 67,618 | 15,470 |
| | 125,841 | 76,618 | 111,869 |
| Expenses | | | |
| Extra Curricular Activities Costs | 6,781 | 30,000 | 23,844 |
| Fundraising and Community Grant Costs | 5,125 | 3,500 | 3,091 |
| | 11,906 | 33,500 | 26,935 |
| <i>Surplus/ (Deficit) for the year Locally raised funds</i> | 113,935 | 43,118 | 84,934 |

4. Learning Resources

| | 2022 Actual \$ | 2022 Budget (Unaudited) \$ | 2021 Actual \$ |
|--|----------------------|-------------------------------------|----------------------|
| Curricular | 180,546 | 127,030 | 76,719 |
| Equipment Repairs | 317 | 3,000 | 1,496 |
| Information and Communication Technology | 50,493 | 64,978 | 44,953 |
| Library Resources | 389 | 1,200 | 564 |
| Employee Benefits - Salaries | 2,614,684 | 2,956,462 | 2,611,925 |
| Staff Development | 26,955 | 23,500 | 14,585 |
| Depreciation | 130,588 | 136,671 | 133,030 |
| | 3,003,972 | 3,312,841 | 2,883,272 |

5. Administration

| | 2022 Actual \$ | 2022 Budget (Unaudited) \$ | 2021 Actual \$ |
|--|----------------------|-------------------------------------|----------------------|
| Audit Fee | 6,160 | 5,800 | 5,981 |
| Board Fees | 3,240 | 4,100 | 4,125 |
| Board Expenses | 6,664 | 5,100 | 6,749 |
| Communication | 3,499 | 3,400 | 3,384 |
| Consumables | 3,578 | 5,000 | 3,318 |
| Operating Lease | 4,278 | 2,000 | 21 |
| Other | 9,104 | 7,250 | 7,044 |
| Employee Benefits - Salaries | 231,324 | - | 203,632 |
| Insurance | 11,671 | 14,000 | 11,952 |
| Service Providers, Contractors and Consultancy | 4,875 | 4,500 | 1,875 |
| | <u>284,393</u> | <u>51,150</u> | <u>248,081</u> |

6. Property

| | 2022 Actual \$ | 2022 Budget (Unaudited) \$ | 2021 Actual \$ |
|-------------------------------------|----------------------|-------------------------------------|----------------------|
| Caretaking and Cleaning Consumables | 15,596 | 15,700 | 14,460 |
| Consultancy and Contract Services | 71,000 | 71,000 | 93,380 |
| Cyclical Maintenance Provision | 31,157 | 38,000 | 47,358 |
| Grounds | 19,805 | 84,133 | 17,423 |
| Heat, Light and Water | 45,074 | 60,000 | 47,849 |
| Rates | 16,506 | 20,000 | 14,719 |
| Repairs and Maintenance | 43,585 | 31,000 | 47,237 |
| Use of Land and Buildings | 805,376 | 717,185 | 717,185 |
| Security | 2,405 | 2,000 | 630 |
| Employee Benefits - Salaries | 83,436 | 276,137 | 68,617 |
| | <u>1,133,940</u> | <u>1,315,155</u> | <u>1,068,858</u> |

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

| | 2022 Actual \$ | 2022 Budget (Unaudited) \$ | 2021 Actual \$ |
|---|----------------------|-------------------------------------|----------------------|
| Bank Accounts | 659,110 | 346,060 | 709,195 |
| Cash and cash equivalents for Statement of Cash Flows | <u>659,110</u> | <u>346,060</u> | <u>709,195</u> |

Of the \$659,110 Cash and Cash Equivalents, \$13,016 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2023 on Crown owned school buildings.

Of the \$659,110 Cash and Cash Equivalents, \$55,935 of unspent grant funding is held by the School. This funding is subject to conditions which specify how the grant is required to be spent. If these conditions are not met, the funds will need to be returned.

8. Accounts Receivable

| | 2022 Actual | 2022 Budget (Unaudited) | 2021 Actual |
|--|----------------|-------------------------------|----------------|
| | \$ | \$ | \$ |
| Receivables | 60,172 | 827 | 827 |
| Receivables from the Ministry of Education | 35,557 | 34,753 | 34,753 |
| Banking Staffing Underuse | - | 7,850 | 7,850 |
| Teacher Salaries Grant Receivable | 179,613 | 182,905 | 182,905 |
| | <u>275,342</u> | <u>226,335</u> | <u>226,335</u> |
| Receivables from Exchange Transactions | 60,172 | 827 | 827 |
| Receivables from Non-Exchange Transactions | 215,170 | 225,508 | 225,508 |
| | <u>275,342</u> | <u>226,335</u> | <u>226,335</u> |

9. Property, Plant and Equipment

| | Opening Balance (NBV) | Additions | Disposals | Impairment | Depreciation | Total (NBV) |
|---|-----------------------------|----------------|----------------|------------|------------------|------------------|
| 2022 | \$ | \$ | \$ | \$ | \$ | \$ |
| Buildings | 686,833 | 67,707 | - | - | (30,369) | 724,171 |
| Furniture and Equipment | 156,071 | - | - | - | (33,541) | 122,530 |
| Information and Communication Technology | 27,425 | 52,991 | (1,257) | - | (12,510) | 66,649 |
| Motor Vehicles | 846 | - | - | - | (846) | - |
| Plant & Machinery | 121,943 | 8,080 | - | - | (13,974) | 116,049 |
| Playground/Sports Equipment | 106,797 | 64,910 | - | - | (22,444) | 149,263 |
| Leased Assets | 32,086 | 21,066 | - | - | (15,952) | 37,200 |
| Library Resources | 4,641 | 973 | - | - | (952) | 4,662 |
| | - | - | - | - | - | - |
| Balance at 31 December 2022 | <u>1,136,642</u> | <u>215,727</u> | <u>(1,257)</u> | <u>-</u> | <u>(130,588)</u> | <u>1,220,524</u> |

The net carrying value of furniture and equipment held under a finance lease is \$37,200 (2021: \$32,086)

Restrictions

There are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

| | 2022 Cost or Valuation | 2022 Accumulated Depreciation | 2022 Net Book Value | 2021 Cost or Valuation | 2021 Accumulated Depreciation | 2021 Net Book Value |
|---|------------------------------|-------------------------------------|---------------------------|------------------------------|-------------------------------------|---------------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Buildings | 1,221,044 | (496,873) | 724,171 | 1,153,337 | (466,504) | 686,833 |
| Furniture and Equipment | 558,345 | (435,815) | 122,530 | 579,221 | (423,150) | 156,071 |
| Information and Communication Technology | 347,423 | (280,774) | 66,649 | 295,732 | (268,307) | 27,425 |
| Motor Vehicles | 5,652 | (5,652) | - | 5,652 | (4,806) | 846 |
| Textbooks | 39,504 | (39,504) | - | 39,504 | (39,504) | - |
| Plant & Machinery | 282,914 | (166,865) | 116,049 | 280,908 | (158,965) | 121,943 |
| Playground/Sports Equipment | 335,274 | (186,011) | 149,263 | 270,364 | (163,567) | 106,797 |
| Leased Assets | 54,558 | (17,358) | 37,200 | 53,532 | (21,446) | 32,086 |
| Library Resources | 90,802 | (86,140) | 4,662 | 89,829 | (85,188) | 4,641 |
| | - | - | - | - | - | - |
| Balance at 31 December | <u>2,935,516</u> | <u>(1,714,992)</u> | <u>1,220,524</u> | <u>2,768,079</u> | <u>(1,631,437)</u> | <u>1,136,642</u> |

10. Accounts Payable

| | 2022 Actual | 2022 Budget (Unaudited) | 2021 Actual |
|---------------------------------------|----------------|-------------------------------|----------------|
| | \$ | \$ | \$ |
| Creditors | 24,723 | 64,544 | 64,544 |
| Accruals | 7,904 | 6,878 | 6,878 |
| Banking Staffing Overuse | 963 | - | - |
| Employee Entitlements - Salaries | 192,430 | 197,031 | 197,031 |
| Employee Entitlements - Leave Accrual | 11,378 | 11,465 | 11,465 |
| | <u>237,398</u> | <u>279,918</u> | <u>279,918</u> |
| Payables for Exchange Transactions | 237,398 | 279,918 | 279,918 |
| | <u>237,398</u> | <u>279,918</u> | <u>279,918</u> |

The carrying value of payables approximates their fair value.

11. Revenue Received in Advance

| | 2022 Actual | 2022 Budget (Unaudited) | 2021 Actual |
|---|----------------|-------------------------------|----------------|
| | \$ | \$ | \$ |
| Grants in Advance - Ministry of Education | 55,935 | 125 | 125 |
| Other revenue in Advance | - | 57,618 | 57,618 |
| | <u>55,935</u> | <u>57,743</u> | <u>57,743</u> |

12. Provision for Cyclical Maintenance

| | 2022 Actual | 2022 Budget (Unaudited) | 2021 Actual |
|---|----------------|-------------------------------|----------------|
| | \$ | \$ | \$ |
| Provision at the Start of the Year | 115,929 | 115,929 | 68,571 |
| Increase to the Provision During the Year | 31,157 | - | 47,358 |
| Other Adjustments | - | - | - |
| Provision at the End of the Year | <u>147,086</u> | <u>115,929</u> | <u>115,929</u> |
| Cyclical Maintenance - Non current | 147,086 | 115,929 | 115,929 |
| | <u>147,086</u> | <u>115,929</u> | <u>115,929</u> |

Per the cyclical maintenance schedule the school is next expected to undertake painting works during 2022. This plan is based on the schools 10 Year Property plan and quote from Scheduled Maintenance Services Ltd.

13. Painting Contract Liability

| | 2022 Actual | 2022 Budget (Unaudited) | 2021 Actual |
|---------------------|----------------|-------------------------------|----------------|
| | \$ | \$ | \$ |
| Due within one year | 24,355 | - | 32,258 |
| Due after one year | - | 8,548 | 8,548 |
| | <u>24,355</u> | <u>8,548</u> | <u>40,806</u> |

In 2017 the Board signed an agreement with Scheduled Maintenance Services Ltd (the contractor) for an agreed programme of work covering an seven year period. The programme provides for an interior and exterior repaint of the Ministry owned buildings in 2022, with regular maintenance in subsequent years. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.

14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

| | 2022 Actual | 2022 Budget (Unaudited) | 2021 Actual |
|--|----------------|-------------------------------|----------------|
| | \$ | \$ | \$ |
| No Later than One Year | 16,319 | 8,300 | 15,771 |
| Later than One Year and no Later than Five Years | 28,070 | 16,383 | 23,565 |
| Future Finance Charges | (4,880) | (3,500) | (5,290) |
| | <u>39,509</u> | <u>21,183</u> | <u>34,046</u> |
| Represented by | | | |
| Finance lease liability - Current | 13,712 | 7,100 | 13,643 |
| Finance lease liability - Non current | 25,797 | 14,083 | 20,403 |
| | <u>39,509</u> | <u>21,183</u> | <u>34,046</u> |

15. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

| 2022 | Opening Balances | Receipts from MoE | Payments | Board Contributions | Closing Balances |
|----------------------------------|---------------------|----------------------|------------------|------------------------|---------------------|
| | \$ | \$ | \$ | \$ | \$ |
| Decking & Roof Upgrades (214245) | (5,100) | 5,100 | - | - | - |
| SIPS2 Shade & Turf (221846) | 103,618 | 142,329 | (300,638) | 67,707 | 13,016 |
| Totals | <u>98,518</u> | <u>147,429</u> | <u>(300,638)</u> | <u>67,707</u> | <u>13,016</u> |

Represented by:

| | |
|---|--------|
| Funds Held on Behalf of the Ministry of Education | 13,016 |
| Funds Receivable from the Ministry of Education | - |

| 2021 | Opening Balances | Receipts from MoE | Payments | Board Contributions | Closing Balances |
|---------------------------------------|------------------|-------------------|------------------|---------------------|------------------|
| | \$ | \$ | \$ | \$ | \$ |
| Decking & Roof Upgrades (214245) | (5,100) | | | | (5,100) |
| SIPS2 Shade & Turf (221846) | 14,940 | 136,604 | (47,926) | | 103,618 |
| AMS ILE Upgrades | 13,374 | | (13,374) | | - |
| Heating & Electrical Replacement | (6,760) | 6,760 | | | - |
| Roofing Replacement | (14,257) | 14,257 | | | - |
| Roofing, Flooring & Elctrical Upgrade | (28,110) | 28,110 | | | - |
| Stormwater & Sewerage Replacement | (15,247) | 34,716 | (19,469) | | - |
| SIPS1 221844 Jnr2:ILE Upgrade | 35,174 | 18,912 | (54,086) | | - |
| Water Tanks | 17,584 | | (17,584) | | - |
| Totals | 11,598 | 239,359 | (152,439) | - | 98,518 |

Represented by:

| | |
|---|---------|
| Funds Held on Behalf of the Ministry of Education | 103,618 |
| Funds Receivable from the Ministry of Education | (5,100) |

16. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

17. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

| | 2022 Actual | 2021 Actual |
|--|----------------|----------------|
| | \$ | \$ |
| <i>Board Members</i> | | |
| Remuneration | 3,240 | 4,125 |
| <i>Leadership Team</i> | | |
| Remuneration | 374,716 | 373,752 |
| Full-time equivalent members | 3.00 | 3.00 |
| Total key management personnel remuneration | 377,956 | 377,877 |

There are five members of the Board excluding the Principal. The Board had held eight full meetings of the Board in the year. The Board also has Finance (1 member) and Property (2 members) that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.



Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

| | 2022 Actual \$000 | 2021 Actual \$000 |
|--|----------------------------------|----------------------------------|
| Salaries and Other Short-term Employee Benefits: | | |
| Salary and Other Payments | 150 - 160 | 140 - 150 |
| Benefits and Other Emoluments | 4-5 | 4-5 |
| Termination Benefits | - | - |

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

| Remuneration \$000 | 2022 FTE Number | 2021 FTE Number |
|-------------------------------|----------------------------|----------------------------|
| 100 - 110 | 4.00 | 3.00 |
| 110-120 | 1.00 | 1.00 |
| | <u>5.00</u> | <u>4.00</u> |

The disclosure for 'Other Employees' does not include remuneration of the Principal.

18. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

| | 2022 Actual | 2021 Actual |
|------------------|------------------------|------------------------|
| Total | \$25,000 | \$0 |
| Number of People | 1 | Nil |

19. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022, a contingent liability for the school may exist.

20. Commitments

(a) Capital Commitments

As at 31 December 2022 the Board has entered into contract agreements for capital works as follows:

(a) Contract for SIPs Shade and Turf Project (see Capital Works Projects Note). This project is partially funded by the Ministry of Education with a contribution to date of \$67,707 from the Board of Trustees. As at balance date \$296,009 has been received from MOE and \$350,700 has been spent.

(Capital commitments at 31 December 2021: Contracts for various projects around the school - all projects are fully funded by the Ministry of Education (see Capital Works Projects Note). As at balance date \$239,359 had been received and \$152,439 had been spent)

(b) Operating Commitments

As at 31 December 2022 the Board has entered into the following contracts:

(a) Programmed Maintenance Contract

(b) Cleaning Contract;

| | 2022 Actual \$ | 2021 Actual \$ |
|--|-------------------------------|-------------------------------|
| No later than One Year | 71,000 | 86,806 |
| Later than One Year and No Later than Five Years | - | 7,903 |
| | <u>71,000</u> | <u>94,709</u> |

21. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

| | 2022 Actual \$ | 2022 Budget (Unaudited) \$ | 2021 Actual \$ |
|---|-------------------------------|---|-------------------------------|
| Cash and Cash Equivalents | 659,110 | 346,060 | 709,195 |
| Receivables | 275,342 | 226,335 | 226,335 |
| Total Financial assets measured at amortised cost | <u>934,452</u> | <u>572,395</u> | <u>935,530</u> |

Financial liabilities measured at amortised cost

| | | | |
|--|----------------|----------------|----------------|
| Payables | 237,398 | 279,918 | 279,918 |
| Finance Leases | 39,509 | 21,183 | 34,046 |
| Painting Contract Liability | 24,355 | 8,548 | 40,806 |
| Total Financial Liabilities Measured at Amortised Cost | <u>301,262</u> | <u>309,649</u> | <u>354,770</u> |

22. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

23. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.



KiwiSport Funding 2022

2022 has been, to some degree, a continuation of Covid19 placing restrictions on our ability to provide the same level of sporting activities as in previous years. With this in mind, we have still managed to achieve a fair amount of sporting activities assisted by KiwiSport as follows:

- Surfing and water safety – EOTC day trip
- School Swimming - competitive and non-competitive
- School Tryathlon - school wide participation
- Ripa Rugby – three teams participated
- School Cross Country - offsite - school wide participation
- Inter School Cross Country
- Girls' soccer interschool competition
- Sports Equipment – through the funding, we were able to purchase a range of sporting equipment to allow children the opportunity to use these during the lunch hour. KiwiSport funds allowed us to stock up equipment that had been lost or broken
- Hireage of buses to get to safely transport large groups of students to sports venues

A large shade structure and synthetic turf was installed in 2022 which has significantly improved the amount of sporting and physical activities undertaken by students.

A pump track was constructed, and we have purchased school bikes/helmets for students.

The KiwiSport funding has provided the students at Kerikeri Primary School the opportunity to experience new sporting and physical activities which some students would not have the opportunity to participate in outside the school environment. KiwiSport is valuable in funding these programmes in and around our local community.

Dave Kirkland 2022
Sport and PE Leader

Statement of Variance Reporting



| | | |
|--|---|-----------------------------------|
| <p>School Name:</p> | <p>Kerikeri Primary School</p> | <p>School Number: 1034</p> |
| <p>Strategic Goals: Analysis repor</p> | <p>Goal 1: Strong working relationships among our school community (to drive better learning outcomes)</p> <p>Goal 2: A balanced and innovative curriculum is experienced by all</p> <p>Goal 3: Positive behaviours for learning are consistently evident throughout our school</p> | |
| <p>Annual Strategic Initiatives:</p> | <p>Goal 1 Initiatives: Initiate a community engagement plan to encourage our community to become actively involved in our school and vice versa. Consistency with Class Dojo Follow an annual plan about curriculum info sessions for whanau</p> <p>Goal 2 Initiatives: Science of Reading PLD (major) focus with structured literacy approaches implemented throughout the school. Our school curriculum is followed (allocation of time given to curriculum areas) Inquiry PLD (minor) Arts PLD (minor)</p> <p>Goal 3 Initiatives: Staff engaged in PB4L SW PLD and practices</p> <p>Visual awareness of our KORU values evident around the school</p> | |
| <p>Target:</p> | <p>Goal 1:</p> <ul style="list-style-type: none"> ● 90% attendance at 3WCs ● 20+ whanau attend a roopu day ● Attendance 10+ at each session ● 95% satisfaction of session ● 80+% of parents engaging with Dojo ● Satisfaction survey to parents about Dojo 80+% satisfaction: in terms 2 & 4 <p>Goal 2:</p> | |

| Actions <i>What did we do?</i> | Outcomes <i>What happened?</i> | Reasons for the variance <i>Why did it happen?</i> | Evaluation <i>Where to next?</i> |
|---|---|--|---|
| <p>Goal 1: A unit was given to a teacher to oversee community engagement. A revised set of guidelines were set for teachers about posting on Dojo. Team Leaders monitored this.</p> <p>Year overview was developed for parent sessions about different curriculum areas. We offered a number of curriculum info sessions for parents throughout the year. We held two roopu days each term.</p> <p>Goal 2: Every teacher was enrolled in Structured Literacy PLD (online). We allowed teachers to opt in to teaching structured literacy. Expectations shared around times given to curriculum areas. Team Leaders monitored this.</p> <p>Our Curriculum DP ran a staff meeting on Inquiry teaching, Our Arts leader ran a number of staff PLD sessions of each area of the Arts throughout the year.</p> | <p>Goal 1: We developed a year overview about events we could hold or places we could visit. Unfortunately due to Covid, we were unable to carry out most of them. High levels of absenteeism (with flu and covid) really impacted on school programmes and events this year.</p> <p>Team leaders monitored teacher usage of Dojo with greater consistency and greater engagement by parents on Dojo. We streamlined how we used dojo and who posts whole school posts, and this worked effectively.</p> <p>We offered curriculum information sessions, and had very low numbers indicate that they wanted to attend. We then offered online sessions, however these too had low numbers and so most sessions did not eventuate.</p> <p>Most of the Roopu days occurred, however, we did not allow parents at some of them due to high levels of illness in the community.</p> <p>Goal 2:</p> | <p>Goal 1: Due to Covid, we had limited events occur at school and trips outside of school.</p> <p>With a clear plan about how we communicate with families, and this means having less communication formats, we have had a greater uptake of Dojo. When a new child starts in a class, the teacher is now prompt with getting the parent on Dojo. We also revised the Dojo guidelines for teachers and teachers are required to follow these.</p> <p>Flu and Covid were the reasons that we had low attendance of curriculum information sessions.</p> <p>Goal 2: We were pleased with the number of teachers who opted into teaching structured literacy, We had teachers in the Middles and Seniors also opt in and they are leaders in their current teams around this approach. Teachers overall, have been very positive about the PLD and approaching Structured Literacy. While this is</p> | <p>Goal 1: We will develop a new timetable and offer curriculum sessions again for parents.</p> <p>We will work alongside the Turner Centre to get our children to centre to experience a range of shows.</p> <p>Team Leaders will continue to monitor dojo usage in classes, and also how many parents are reading whole school messages.</p> <p>Goal 2: Whole school will be doing Structured Literacy with a facilitator from Ideal providing guidance throughout the year from term 2 onward.</p> <p>With curriculum PLD, we will be focussing on Structured Literacy and with a minor focus on PE.</p> <p>Goal 3: We will begin Tier 3 work for PB4L in 2023.</p> <p>Photographs will be taken of children demonstrating our KORU</p> |

| | | | |
|---|--|--|--|
| <p>Goal 3: We held numerous staff PLD sessions about PB4L throughout the year. We moved through Tier 2.</p> <p>We developed a plan for signage around the school and found out we were successful with a grant application for signage at the end of term four.</p> | <p>All teachers completed the online structured Literacy PLD. 8 teachers opted into teaching Structured Literacy.</p> <p>Consistency was evident and times adhered to by teachers of teaching of curriculum areas.</p> <p>One staff PLD session was run about Inquiry teaching. Staff felt confident to implement inquiry teaching strategies into the class and learnt some new approaches.</p> <p>Arts leader ran an Arts PLD session each term. Practical content shared and implemented into classes.</p> <p>Goal 3: We moved through Tier 2. Each class now has a 'calm space', and restorative practices have become normalised throughout the school. We are now ready to move to Tier 3 in 2023.</p> <p>With confirmation of the funding only coming through in late term 4, we have not yet had the signs</p> | <p>quite different to how they have previously taught reading, most can see the positive impact structured literacy will have on our children.</p> <p>Goal 3: We have continued to see positive responses to our Tier 2 practices in the school, such as calm spaces in classrooms and restorative practices. Teachers have supported the Tier 2 practices and regular discussion around Tier 2 practices has supported the successful implementation of these in our school.</p> <p>With the funding allocations, you can only apply at certain times, and our application was accepted at the end of the year.</p> | <p>values and these will be made into signs around our school.</p> |
|---|--|--|--|



MINISTRY OF EDUCATION

Te Whakaoa ki Mātaranga

Tātaritanga raraunga

| | | |
|--|--|--|
| | created, and instead will do this in term 1, 2023. | |
| Planning for next year: | | |
| <p>Structured Literacy: rolling this out. We will work alongside Ideal (facilitator) to do this. PE PLD: We will work with Sport Northland for the facilitation of the PLD. Child mental health PLD: Think and Be Me PLD and practical work with children.</p> | | |

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF KERIKERI PRIMARY SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

The Auditor-General is the auditor of Kerikeri Primary School (the School). The Auditor-General has appointed me, Stewart Russell, using the staff and resources of PKF Far North Ltd, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 18, that comprise the statement of financial position as at 31 December 2022, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2022; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with PBE Accounting Standards (PBE IPSAS) Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting.

Failure to meet statutory reporting deadline

Without modifying our opinion, we draw attention to the fact that the Board of Trustees did not comply with section 87C(1) of the education Act 1989, which required the Board to provide its audited financial statements to the Ministry of Education by 31 May 2023. However, we noted that this breach was not attributable to the school.

Our audit was completed on 10 August 2023. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

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Directors: Dale Adamson, CA; Stewart Russell, CA; Ayla Pene, CA; Consultant: Eddie Aickin, BCom, CA

PKF Far North Ltd is a member firm of the PKF International Limited and PKF New Zealand Limited family of legally independent firms and does not accept any responsibility or liability for the actions or inactions of any individual member or correspondent firm or firms.

Responsibilities of the Board of Trustees for the financial statements

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Edpay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information comprises the Analysis of Variance 2022 and the Kiwisport Report on pages 19 to 24, but does not include the financial statements, and our auditor's report thereon.

We did not evaluate the security and controls over the electronic publication of the financial statements.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Stewart Russell
PKF Far North Ltd
On behalf of the Auditor-General
Kaitiaia, New Zealand