

KERIKERI PRIMARY SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020



KERIKERI PRIMARY SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

School Directory

Ministry Number: 1034
Principal: Sarah Brown
School Address: 39 Hone Heke Road, Kerikeri
School Postal Address: P O Box 773, Kerikeri
School Phone: (09) 407-8414
School Email: admin@kkps.school.nz

Members of the Board of Trustees

Name	Position	How Position Gained	Term Expired/ Expires
Fintan McGlinchey	Chair Person	Elected	Jun-22
Sarah Brown	Principal	ex Officio	
Pam Brunton	Parent Rep	Elected	Jun-22
Amy Slack	Parent Rep	Elected	Jun-22
Chloe Davenport	Parent Rep	Elected	Jun-22
Trudy Hau	Parent Rep	Elected	Jun-22
Daniel Simmonds	Parent Rep	Elected	Jun-22
Joanne vanderLinden	Staff Rep	Elected	Jun-22

Accountant / Service Provider:

The
SchoolOffice
all things for schools for schools

Auditor:

PKF Francis Aickin Ltd

KERIKERI PRIMARY SCHOOL

Annual Report - For the year ended 31 December 2020

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Kerikeri Primary School

Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

Fintan McGlinchey
Full Name of Board Chairperson

Sarah Brown
Full Name of Principal

[Signature]
Signature of Board Chairperson

[Signature]
Signature of Principal

24 May 2021
Date:

24.5.21
Date:

Kerikeri Primary School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Revenue				
Government Grants	2	4,150,495	4,466,219	4,052,217
Locally Raised Funds	3	29,205	15,000	60,294
Interest income		4,007	7,000	10,459
		<u>4,183,707</u>	<u>4,488,219</u>	<u>4,122,970</u>
Expenses				
Locally Raised Funds	3	31,807	40,000	19,007
Learning Resources	4	2,716,835	3,140,829	2,658,114
Administration	5	251,120	265,890	254,596
Finance		2,123	-	1,859
Property	6	1,068,068	1,047,801	1,041,312
Depreciation	7	137,347	139,000	137,256
Loss on Disposal of Property, Plant and Equipment		1,683	-	-
		<u>4,208,983</u>	<u>4,633,520</u>	<u>4,112,144</u>
Net Surplus / (Deficit) for the year		(25,276)	(145,301)	10,826
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>(25,276)</u>	<u>(145,301)</u>	<u>10,826</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Kerikeri Primary School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2020

Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
Balance at 1 January	<u>1,476,026</u>	<u>1,444,025</u>	<u>1,465,200</u>
Total comprehensive revenue and expense for the year	(25,276)	(145,301)	10,826
Equity at 31 December	<u>1,450,750</u>	<u>1,298,724</u>	<u>1,476,026</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Kerikeri Primary School Statement of Financial Position

As at 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Current Assets				
Cash and Cash Equivalents	8	662,882	523,687	1,008,834
Accounts Receivable	9	215,670	193,728	193,728
GST Receivable		45,494	-	-
Prepayments		5,263	6,066	6,066
		<u>929,309</u>	<u>723,481</u>	<u>1,208,628</u>
Current Liabilities				
GST Payable		-	19,180	19,180
Accounts Payable	11	356,475	337,782	337,782
Revenue Received in Advance	12	81,460	17,674	17,674
Provision for Cyclical Maintenance	13	-	30,100	-
Painting Contract Liability - Current Portion	14	32,258	41,452	32,258
Finance Lease Liability - Current Portion	15	18,812	15,732	18,002
Funds held for Capital Works Projects	16	11,598	-	374,341
		<u>500,603</u>	<u>461,920</u>	<u>799,237</u>
Working Capital Surplus/(Deficit)		428,706	261,561	409,391
Non-current Assets				
Property, Plant and Equipment	10	<u>1,135,187</u>	<u>1,068,328</u>	<u>1,177,220</u>
		<u>1,135,187</u>	<u>1,068,328</u>	<u>1,177,220</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	13	68,571	17,515	45,714
Painting Contract Liability	14	25,000	-	41,452
Finance Lease Liability	15	19,572	13,650	23,419
		<u>113,143</u>	<u>31,165</u>	<u>110,585</u>
Net Assets		<u><u>1,450,750</u></u>	<u><u>1,298,724</u></u>	<u><u>1,476,026</u></u>
Equity	22	<u><u>1,450,750</u></u>	<u><u>1,298,724</u></u>	<u><u>1,476,026</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Fintin McGlinchey
Full Name of Board Chairperson

Sarah Brown
Full Name of Principal

[Signature]
Signature of Board Chairperson

[Signature]
Signature of Principal

24 May 2021
Date:

24.5.21
Date:



Kerikeri Primary School

Statement of Cash Flows

For the year ended 31 December 2020

	2020	2020 Budget	2019
Note	Actual \$	(Unaudited) \$	Actual \$
Cash flows from Operating Activities			
Government Grants	1,111,790	1,042,481	1,041,308
Locally Raised Funds	86,758	16,241	61,535
Goods and Services Tax (net)	(64,674)	(11,475)	(11,475)
Funds Administered on Behalf of Third Parties	-	-	-
Payments to Employees	(574,344)	(497,309)	(440,610)
Payments to Suppliers	(428,137)	(455,437)	(422,590)
Cyclical Maintenance Payments in the year	-	(10,242)	-
Interest Paid	(2,123)	-	(1,859)
Interest Received	4,007	8,480	11,939
Net cash from/(to) Operating Activities	133,277	92,739	238,248
Cash flows from Investing Activities			
Proceeds from Sale of Property Plant & Equipment (and Intangibles)	-	-	-
Purchase of Property Plant & Equipment (and Intangibles)	(78,571)	(51,000)	(59,736)
Net cash from/(to) Investing Activities	(78,571)	(51,000)	(59,736)
Cash flows from Financing Activities			
Finance Lease Payments	(21,463)	(9,556)	(12,583)
Painting contract payments	(16,452)	(56,612)	(24,354)
Funds Held for Capital Works Projects	(362,743)	-	(331,607)
Net cash from/(to) Financing Activities	(400,658)	(66,168)	(368,544)
Net increase/(decrease) in cash and cash equivalents	(345,952)	(24,429)	(190,032)
Cash and cash equivalents at the beginning of the year	8 1,008,834	548,116	1,198,866
Cash and cash equivalents at the end of the year	8 662,882	523,687	1,008,834

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



Kerikeri Primary School

Notes to the Financial Statements

For the year ended 31 December 2020

1. Statement of Accounting Policies

a) Reporting Entity

Kerikeri Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

i) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	10-75 years
Furniture and equipment	5-15 years
Information and communication technology	3-5 years
Motor vehicles	5 years
Textbooks	3 years
Plant & Equipment	2-10 years
Playground/Sports Equipment	17-40 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value



j) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

k) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

l) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

m) Revenue Received in Advance

Revenue received in advance relates to fees received from grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

m) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

n) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

o) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

p) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

q) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

r) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operational Grants	971,921	919,318	839,778
Teachers' Salaries Grants	2,254,330	2,699,400	2,286,571
Use of Land and Buildings Grants	784,426	761,501	761,501
Resource Teachers Learning and Behaviour Grants	6,634	-	6,350
Other MoE Grants	131,757	86,000	156,137
Other Government Grants	1,427	-	1,880
	<u>4,150,495</u>	<u>4,466,219</u>	<u>4,052,217</u>

The school has opted in to the donations scheme for this year. Total amount received was \$80,250.

Other MOE Grants total includes additional COVID-19 funding totalling \$9,857 for the year ended 31 December 2020.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Revenue			
Donations	6,898	-	20,588
Activities	7,974	8,000	20,894
Fundraising	6,703	7,000	10,908
Other Revenue	7,630	-	7,904
	<u>29,205</u>	<u>15,000</u>	<u>60,294</u>
Expenses			
Activities	27,916	35,000	16,515
Fundraising (Costs of Raising Funds)	3,891	5,000	2,492
	<u>31,807</u>	<u>40,000</u>	<u>19,007</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>(2,602)</u>	<u>(25,000)</u>	<u>41,287</u>

4. Learning Resources

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Curricular	81,342	101,829	112,211
Equipment Repairs	3,423	4,000	5,727
Information and Communication Technology	46,042	55,100	44,419
Library Resources	1,290	1,000	772
Employee Benefits - Salaries	2,573,073	2,952,400	2,484,860
Staff Development	11,665	26,500	10,125
	<u>2,716,835</u>	<u>3,140,829</u>	<u>2,658,114</u>

5. Administration

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Audit Fee	5,437	5,200	5,278
Board of Trustees Fees	3,700	5,620	4,380
Board of Trustees Expenses	5,847	8,120	10,392
Communication	3,796	4,000	4,605
Consumables	3,689	5,000	4,187
Operating Lease	(23)	5,000	3,717
Other	6,196	8,450	6,280
Employee Benefits - Salaries	205,354	205,000	203,178
Insurance	12,374	15,000	8,248
Service Providers, Contractors and Consultancy	4,750	4,500	4,331
	<u>251,120</u>	<u>265,890</u>	<u>254,596</u>

6. Property

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Caretaking and Cleaning Consumables	16,274	16,600	18,894
Consultancy and Contract Services	66,345	66,000	63,032
Cyclical Maintenance Provision	22,857	35,000	22,857
Grounds	24,094	14,700	14,540
Heat, Light and Water	38,237	44,000	43,599
Rates	12,880	18,000	13,674
Repairs and Maintenance	37,648	27,000	38,451
Use of Land and Buildings	784,426	761,501	761,501
Security	5,495	5,000	4,930
Employee Benefits - Salaries	59,812	60,000	59,834
	<u>1,068,068</u>	<u>1,047,801</u>	<u>1,041,312</u>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Buildings - School	29,806	29,807	29,806
Furniture and Equipment	31,400	28,864	26,779
Information and Communication Technology	30,915	34,333	34,052
Motor Vehicles	1,131	1,131	1,131
Textbooks	666	2,000	1,999
Plant and Machinery	6,270	5,010	6,036
Playground/Sports Equipment	13,534	12,907	12,907
Leased Assets	21,763	23,155	22,309
Library Resources	1,862	1,793	2,237
	<u>137,347</u>	<u>139,000</u>	<u>137,256</u>



8. Cash and Cash Equivalents

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Bank Current Account	601,646	489,731	974,878
Bank Call Account	61,236	33,956	33,956
Cash and cash equivalents for Statement of Cash Flows	<u>662,882</u>	<u>523,687</u>	<u>1,008,834</u>

Of the \$662,882 Cash and Cash Equivalents, \$11,598 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2021 on Crown owned school buildings under the School's Five Year Property Plan.

Of the \$662,882 Cash and Cash Equivalents, \$20,460 of unspent grant funding is held by the School. This funding is subject to restrictions which specify how the grant is required to be spent in providing specified deliverables of the grant arrangement.

9. Accounts Receivable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Receivables	3,676	229	229
Receivables from the Ministry of Education	32,499	31,072	31,072
Banking Staffing Underuse	1,308	-	-
Teacher Salaries Grant Receivable	178,187	162,427	162,427
	<u>215,670</u>	<u>193,728</u>	<u>193,728</u>
Receivables from Exchange Transactions	3,676	229	229
Receivables from Non-Exchange Transactions	211,994	193,499	193,499
	<u>215,670</u>	<u>193,728</u>	<u>193,728</u>

10. Property, Plant and Equipment

2020	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Buildings - School	746,445	-	-	-	(29,806)	716,639
Furniture and Equipment	185,430	21,080	-	-	(31,400)	175,110
Information and Communication Technology	58,942	24,000	(1,684)	-	(30,915)	50,343
Motor Vehicles	3,108	-	-	-	(1,131)	1,977
Textbooks	666	-	-	-	(666)	-
Plant and Machinery	15,813	26,630	-	-	(6,270)	36,173
Playground/Sports Equipment	122,272	6,093	-	-	(13,534)	114,831
Leased Assets	38,174	18,425	-	-	(21,763)	34,836
Library Resources	6,370	770	-	-	(1,862)	5,278
Balance at 31 December 2020	<u>1,177,220</u>	<u>96,998</u>	<u>(1,684)</u>	<u>-</u>	<u>(137,347)</u>	<u>1,135,187</u>

The net carrying value of equipment held under a finance lease is \$34,836 (2019: \$38,174)



	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
2020			
Buildings - School	1,153,337	(436,698)	716,639
Furniture and Equipment	564,857	(389,747)	175,110
Information and Communication Technology	293,382	(243,039)	50,343
Motor Vehicles	5,652	(3,675)	1,977
Textbooks	39,504	(39,504)	-
Plant and Machinery	186,493	(150,320)	36,173
Playground/Sports Equipment	263,409	(148,578)	114,831
Leased Assets	89,137	(54,301)	34,836
Library Resources	89,199	(83,921)	5,278
Balance at 31 December 2020	2,684,970	(1,549,783)	1,135,187

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2019						
Buildings - School	776,251	-	-	-	(29,806)	746,445
Furniture and Equipment	180,917	31,292	-	-	(26,779)	185,430
Information and Communication Technology	75,614	17,380	-	-	(34,052)	58,942
Motor Vehicles	4,239	-	-	-	(1,131)	3,108
Textbooks	2,665	-	-	-	(1,999)	666
Plant and Machinery	16,004	5,845	-	-	(6,036)	15,813
Playground/Sports Equipment	135,179	-	-	-	(12,907)	122,272
Leased Assets	45,062	15,421	-	-	(22,309)	38,174
Library Resources	6,770	1,837	-	-	(2,237)	6,370
Balance at 31 December 2019	1,242,701	71,775	-	-	(137,256)	1,177,220

The net carrying value of equipment held under a finance lease is \$38,174 (2018: \$45,062)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
2019			
Buildings - School	1,153,337	(406,892)	746,445
Furniture and Equipment	562,234	(376,804)	185,430
Information and Communication Technology	417,925	(358,983)	58,942
Motor Vehicles	5,652	(2,544)	3,108
Textbooks	39,504	(38,838)	666
Plant and Machinery	161,218	(145,405)	15,813
Playground/Sports Equipment	257,316	(135,044)	122,272
Leased Assets	92,462	(54,288)	38,174
Library Resources	88,429	(82,059)	6,370
Balance at 31 December 2019	2,778,077	(1,600,857)	1,177,220



11. Accounts Payable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operating Creditors	135,885	148,017	148,017
Accruals	14,445	8,945	8,945
Employee Entitlements - Salaries	194,972	175,568	175,568
Employee Entitlements - Leave Accrual	11,173	5,252	5,252
	<u>356,475</u>	<u>337,782</u>	<u>337,782</u>
Payables for Exchange Transactions	356,475	337,782	337,782
	<u>356,475</u>	<u>337,782</u>	<u>337,782</u>

The carrying value of payables approximates their fair value.

12. Revenue Received in Advance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Grants in Advance - Ministry of Education	20,460	17,674	17,674
Other	61,000	-	-
	<u>81,460</u>	<u>17,674</u>	<u>17,674</u>

13. Provision for Cyclical Maintenance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Provision at the Start of the Year	45,714	45,714	22,857
Increase/ (decrease) to the Provision During the Year	22,857	35,000	22,857
Provision at the End of the Year	<u>68,571</u>	<u>80,714</u>	<u>45,714</u>
Cyclical Maintenance - Current	-	30,100	-
Cyclical Maintenance - Term	68,571	17,515	45,714
	<u>68,571</u>	<u>47,615</u>	<u>45,714</u>



14. Painting Contract Liability

	2020 Actual \$	2020 Budget \$	2019 Actual \$
Current Liability	32,258	41,452	32,258
Non Current Liability	25,000	-	41,452
	<u>57,258</u>	<u>41,452</u>	<u>73,710</u>

In 2017 the Board signed an agreement with Scheduled Maintenance Services Ltd (the contractor) for an agreed programme of work covering an seven year period. The programme provides for an interior and exterior repaint of the Ministry owned buildings in 2017, with regular maintenance in subsequent years. The agreement has an annual commitment of \$32,258. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
No Later than One Year	20,440	16,691	22,514
Later than One Year and no Later than Five Years	20,378	13,951	30,642
	<u>40,818</u>	<u>30,642</u>	<u>53,156</u>

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
Block 5/22 (Room 11 and old RTLB)	completed	10,172	-	(10,172)	-	-
2018/2019 New Build	completed	(60,018)	114,615	(54,597)	-	-
AMS ILE Upgrades	in progress	7,888	160,000	(154,514)	-	13,374
Block 19/21 (Rooms	in progress	(7,023)	8,625	(1,602)	-	-
Decking & Flooring Upgrades	in progress	38,154	-	(43,254)	-	(5,100)
Heating & Electrical Replacement	in progress	12,776	-	(19,536)	-	(6,760)
Roofing Replacement	in progress	78,797	-	(93,054)	-	(14,257)
Roofing, Flooring & Elctrical	in progress	229,073	-	(257,183)	-	(28,110)
Stormwater & Sewerage	in progress	64,522	-	(79,769)	-	(15,247)
SIPS1 221844 Jnr2:ILE Upgrade	in progress	-	180,000	(144,826)	-	35,174
SIPS1 221846 Shade, Bike,	in progress	-	17,076	(2,136)	-	14,940
Water Tanks	in progress	-	57,101	(39,517)	-	17,584
Totals		<u>374,341</u>	<u>537,417</u>	<u>(900,160)</u>	<u>-</u>	<u>11,598</u>
Represented by:						
Funds Held on Behalf of the Ministry of Education						81,072
Funds Due from the Ministry of Education						69,474
						<u>11,598</u>



	2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
Block 5/22 (Room 11 and old RTLB)	in progress	12,704	-	(2,532)	-	10,172
2018/2019 New Build	in progress	681,819	-	(741,837)	-	(60,018)
AMS ILE Upgrades	in progress	-	20,000	(12,112)	-	7,888
Block 19/21 (Rooms)	in progress	-	-	(7,023)	-	(7,023)
Decking & Flooring Upgrades	in progress	-	45,900	(7,746)	-	38,154
Heating & Electrical Replacement	in progress	-	72,009	(59,233)	-	12,776
Roofing Replacement	in progress	-	180,000	(101,203)	-	78,797
Roofing, Flooring & Electrical	in progress	-	253,800	(24,727)	-	229,073
Stormwater & Sewerage	in progress	-	205,030	(140,508)	-	64,522
Blocks 1 & 2 Junior (Kiwi)	completed	11,425	-	(11,425)	-	-
Totals		705,948	776,739	(1,108,346)	-	374,341

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2020 Actual \$	2019 Actual \$
<i>Board Members</i>		
Remuneration	3,700	4,380
Full-time equivalent members	0.06	0.06
<i>Leadership Team</i>		
Remuneration	359,097	341,603
Full-time equivalent members	3.00	3.00
Total key management personnel remuneration	362,797	345,983
Total full-time equivalent personnel	3.06	3.06

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	140-150	130-140
Benefits and Other Emoluments	4-5	0-5
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
100-110	3.00	2.00
	<u>3.00</u>	<u>2.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	-	-
Number of People	-	-

20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at **31 December 2020** (Contingent liabilities and assets at **31 December 2019**: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

21. Commitments

(a) Capital Commitments

As at 31 December 2020 the Board has entered into contract agreements for capital works as follows:

- (a) a contract for Jnr2:ILE Upgrade which will be fully funded by the Ministry of Education. \$180,000 has been received of which \$144,826 has been spent on the project to date; and
- (b) a contract for SIPS2 - Shade, Bike, Playground which will be fully funded by the Ministry and \$17,071 has been received of which \$2,136 has been spent on the project to balance date.; and
- (c) a contract for new water tanks which will be fully funded by the Ministry and \$57,101 has been received of which \$39,517 has been spent on the project to balance date.

(Capital commitments at 31 December 2019: Ongoing contracts for new classrooms and other upgrades built as agent for the Ministry of Education. Projects are fully funded and approved by the Ministry)

(b) Operating Commitments

As at 31 December 2020 the Board has entered into the following contracts:

- (a) Programmed Maintenance Contract;
- (b) Cleaning Contract

	2020 Actual \$	2019 Actual \$
No later than One Year	106,946	15,806
Later than One Year and No Later than Five Years	23,710	39,516
	130,656	55,322

22. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and Cash Equivalents	662,882	523,687	1,008,834
Receivables	215,670	193,728	193,728
Total Financial assets measured at amortised cost	878,552	717,415	1,202,562

Financial liabilities measured at amortised cost

Payables	356,475	337,782	337,782
Finance Leases	38,384	29,382	41,421
Painting Contract Liability	57,258	41,452	73,710
Total Financial Liabilities Measured at Amortised Cost	452,117	408,616	452,913

24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

25. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.



KiwiSport Funding 2020

2020 has been a school year like no other with Covid19 placing restrictions on our ability to provide the same level of sporting activities as in previous years. With this being said, we have still managed to achieve a fair amount of sporting activities assisted by KiwiSport as follows:

- Swimming Sports – We were able to hire out the KKHS pool to hold our senior swimming sports. This enabled all children to participate in this event and to promote participation and excellence in the pool.
- Sporting coaches – we have had a variety of external sporting coaches come to our school to run skills sessions with the students. This gave the children the opportunity to explore each sport in a non-threatening way (cricket, soccer, Rippa rugby, hockey).
- Rippa Rugby – our school participated in this event at Kaikohe this year.
- Cricket – we used the KiwiSport funding for 4 sessions of Cricket. This allowed a coach to travel from Whangarei and deliver a series of lessons to our students from Years 4-6
- Sports Equipment – through the funding, we were able to purchase a range of sporting equipment to allow children the opportunity to use these during the lunch hour. Money allowed us to stock up equipment that had been lost or broken
- Unicycle project equipment was upgraded including new helmets, unicycle parts and labour for repairs
- Hireage of buses to get to sports tournament venues
- Learn to Surf for our senior students with the NZ Surf Academy

The KiwiSport funding has provided the students at Kerikeri Primary School the opportunity to experience new sporting and physical activities which some students would not have the opportunity to participate in outside the school environment. KiwiSport is valuable in funding these programmes in and around our local community.

Dave Kirkland 2020
Sport and PE Leader

Analysis of Variance Reporting



School Name:	Kerikeri Primary School	School Number:	1034
Strategic Goals:	<p>Goal 1: Strong working relationships among our school community (to drive better learning outcomes)</p> <p>Goal 2: A balanced and innovative curriculum is experienced by all</p> <p>Goal 3: Positive behaviours for learning are consistently evident throughout our school</p>		
Annual Strategic Initiatives:	<p>Goal 1 Initiatives:</p> <ul style="list-style-type: none"> *Initiate a community engagement plan to encourage our community to be actively involved in our school and vice versa. *Empower whanau to be engaged, connected and informed about their child's learning <p>Goal 2 Initiatives:</p> <ul style="list-style-type: none"> *Maths PLD *Relationships Based Learning PLD *Inquiry PLD <p>Goal 3 Initiatives:</p> <ul style="list-style-type: none"> *Staff engaged in PB4L SW PLD and practices *Visual awareness of our KORU values evident around our school *Nurture and foster children's and staff wellbeing 		
Target:	<p>Goal 1: engagement plan in place, planned engagement with local iwi, 10 whanau attend a roopu day, Dojo guidelines developed and implemented</p> <p>Goal 2: Consistent approach taken to teaching mathematics across the school, with 80% of chn achieving at or above, ALL programme implemented with 80% of children making accelerated progress, Timetabled PLD sessions for parents (one each term)</p> <p>Goal 3: Attendance: 90%, teachers meet with their TLs to discuss academic data, identifying what pedagogical approaches are working and which they think are not etc.</p>		

Baseline Data:

Goal1:60% attendance (July 2019 3WCs), 5 parents attended the Sci/ Tech roopu day, no engagement with local iwi except for special events, no engagement plan in place, 20 parents attended the digital curric info session. 70% attendance at 3WCs.

Goal 2: Inconsistent approaches across classes about how Maths is taught, 2019 data of chn at or above:

Yr 1: 79.3%, Yr 2: 67%, Yr 3: 73%, yr 4: 70%, yr 5: 62%, yr 6: 75.9%

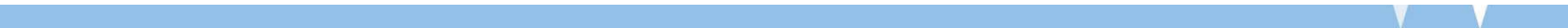
4 x optional curriculum PLD sessions for staff, 3-4 attendees at each.

STEAM implemented in 2019, heavily focussed on visual arts.

Goal 3: Attendance 2019 whole school: 85.5%

Written statements supporting PB4L randomly around the school, no photos around the school of our values.

Actions <i>What did we do?</i>	Outcomes <i>What happened?</i>	Reasons for the variance <i>Why did it happen?</i>	Evaluation <i>Where to next?</i>
<p>Goal 1: Offered a unit to staff to lead community engagement. Community engagement plan developed and monitored. Class dojo is implemented in every classroom, with guidelines developed. Curriculum information sessions on offer for parents.</p> <p>Goal 2: School wide engagement with Pr1me Maths programme. Maths PLD throughout the year. RBL observations twice a year. All staff trained to become Impact Coaches. Staff PLD about culturally responsive practices driven from data. PLD about KORU inquiry process with staff.</p>	<p>Goal 1: Unit holder for community engagement and myself developed a year overview of opportunities for our school to be in the community and vice versa, the community in our school. Due to COVID-19 alert levels, we were unable to participate in many of these unfortunately. Dojo was implemented across the school with guidelines developed for teachers so that there was consistency across the school. The Board met with local iwi Ngati Rehia to hear their strategic plan and how we could work together.</p> <p>Goal 2: School wide implementation of Pr1me Maths, supported by PLD throughout the year. Unfortunately due to COVID, we could not hold as many sessions as originally planned. Maths data not as good in 2020 as previous year. RBL observations, due to lockdown, only one RBL observation was carried out. Less PLD carried out on RBL practices due to COVID. Remaining staff trained as Impact Coaches. Only one staff meeting about our KORU inquiry cycle due to impact of lockdown and COVID.</p>	<p>Goal 1: COVID-19 impacted on the community being allowed to come into the school grounds and also us visiting local establishments such as the retirement villages.</p> <p>During lockdown, teachers and whanau became more confident in the use of digital technology and this had a flow on effect with dojo and its use was increased.</p> <p>Goal 2: Pr1me maths was implemented across the school. A variance across the staff to how quickly they fully interpreted how the programme worked. Also, the initial Pr1me assessment that was carried out on every child, we placed children where they came out on that test. We later realised that our children were not familiar with many of the terms used in Pr1me and therefore did not come out well in the assessment. By this time, children had started their practice books and it was too late to readjust the children's Pr1me Levels. We determined that while the majority of our children were working below where they should be, they would be learning the terms that Pr1me uses and that in 2021, we would have a more</p>	<p>Goal 1: Revised community engagement plan developed for 2021. Unit holder for community engagement.</p> <p>Revising Dojo guidelines for teachers, and then going over these with staff. Gain feedback from whanau, staff and children in term 3 about reporting procedures at KKPS (including dojo).</p> <p>Goal 2: continue with Maths PLD every term about what effective maths pedagogy is. Pop up support offered every Thursday by Maths leader if staff would like to attend about using Pr1me. RBL observations continue and PLD tailored to what the data presents from the observations and gathering voices data.</p> <p>Goal 3: PB4L team will prioritise visual representation of our KORU values around the school. Restorative Practice PLD for all staff.</p> <p>Wellbeing support for our children and staff: locking in Kathryn Berkett for further PLD and Pause, Breathe, Smile PLD.</p>



	<p>Goal 3: Where possible, the PB4L team met fortnightly. PLD was provided for staff (where possible) driven from data that was gained. Matrice was developed about expectations of behaviour around the school.</p> <p>The images didn't get created for around the school.</p> <p>PLD with Kathryn Berkett around wellbeing for children and staff.</p>	<p>accurate picture of where our children were as they would have moved through the practice books that were too low. When talking to other schools who use Pr1me, they mentioned a similar thing happening at their school.</p> <p>RBL observations were lessened due to lockdown and amount of teachers off sick. Less PLD due to impact of COVID.</p> <p>Goal 3: Due to the disruptions of COVID, we didn't get around to organising what we wanted to visually display around the school.</p>	<p>Regular Health and Safety Meetings.</p>
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Planning for next year:

Pause, Breathe, Smile PLD.
Restorative Practice PLD
Circles PLD.
Write that Essay PLD.
Continue PB4L and RBL.
Working at Tier 2 of PB4L – visual signs.
Continued support for teachers around Pr1me.
Continue to engage with Ngati Rehia.

INDEPENDENT AUDITOR'S REPORT**TO THE READERS OF KERIKERI PRIMARY SCHOOL'S FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

The Auditor-General is the auditor of Kerikeri Primary School School (the School). The Auditor-General has appointed me, Stewart Russell, using the staff and resources of PKF Francis Aickin Ltd, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 20, that comprise the statement of financial position as at 31 December 2020, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2020; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with PBE Accounting Standards (PBE IPSAS) Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting.

Our audit was completed on 24 May 2021. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Trustees for the financial statements

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the

School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information comprises the Analysis of Variance 2020 and the Kiwisport Report on pages 21 - 25, but does not include the financial statements, and our auditor's report thereon.

We did not evaluate the security and controls over the electronic publication of the financial statements.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Stewart Russell
PKF Francis Aickin Ltd
On behalf of the Auditor-General
Kaitiaki, New Zealand